

2004 Annual Information Form

Dated March 28, 2005

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All amounts are stated in Canadian dollars unless otherwise noted.

# **Information Incorporated By Reference**

The audited financial statements of the Fund for the period ended December 31, 2004 together with the notes to the financial statements (collectively, the "Consolidated Financial Statements") appearing on pages 19 to 35 of the Fund's Annual Report for the period April 7, 2004 to December 31, 2004 (the "Annual Report") and Management's Discussion and Analysis appearing on pages 3 to 16 of the Annual Report are specifically incorporated herein by reference. Any parts of the Annual Report not specifically incorporated herein by reference do not form part of this Annual Information Form. The Annual Report is filed and available on the System for Electronic Disclosure and Retrieval (SEDAR) at <a href="https://www.sedar.com">www.sedar.com</a>.

# **Defined Terms**

Unless otherwise indicated or the context otherwise requires, the "Fund" refers to Richards Packaging Income Fund alone; the "Company" or "Richards Packaging" refers to Richards Packaging Inc., a Canadian corporation, and its consolidated subsidiaries which carry on the rigid packaging container distribution and manufacturing business; "Richards Packaging U.S." refers to Richards Packaging, Inc., a Washington corporation; "RP Holdings" refers to Richards Packaging Holdings Inc., an Ontario corporation and "Vision" refers to Vision Plastics Inc., a British Columbia corporation.

# **Disclosures Regarding Forward-Looking Information**

Certain statements in this Annual Information Form are "forward-looking statements," which reflect management's current beliefs and expectations regarding the future growth, results of operations, performance and business prospects and opportunities of Richards Packaging Income Fund and Richards Packaging Inc. Forward-looking statements involve significant risks and uncertainties. Many factors could cause actual results to differ materially from the results discussed in the forward-looking statements. Although the forward-looking statements are based upon what management believes to be reasonable assumptions, the Fund and Richards Packaging cannot assure investors that actual results will be consistent with these forward-looking statements. Such forward-looking statements are made as of the date of this report. Neither the Fund nor Richards Packaging assumes any obligation to update or revise such statements or any information contained in this report, or to publicly release the results of any revisions to forward-looking statements to reflect new events, assumptions or circumstances that the Fund or Richards Packaging may become aware of after the date of this report.

# **Corporate Structure**

#### Name, Address and Jurisdiction

The Richards Packaging Income Fund is an open-ended, limited purpose trust established under the laws of the Province of Ontario by a Declaration of Trust dated February 26, 2004 as amended and restated April 7, 2004 (the "Declaration of Trust"). The Fund's head office is located at 3115 Lenworth Drive, Mississauga, Ontario L4X 2G5.

The Fund was established to hold the securities of RP Holdings, including its common shares and the 13.95% unsecured subordinated notes ("Holdings Notes"). RP Holdings, in turn, holds the securities of Richards Packaging Inc., including its common shares and the 14% unsecured subordinated notes ("Richards Packaging Notes"). The head and registered office of Richards Packaging Inc. is located at 3115 Lenworth Drive, Mississauga, Ontario L4X 2G5.

The Fund does not conduct an active business and the role of the trustees of the Fund (the "Trustees") is primarily to oversee the investments and affairs of the Fund as a shareholder and note holder of RP Holdings and its affiliates and to manage the affairs of the Fund.

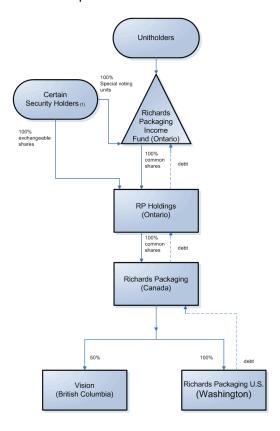
The Declaration of Trust provides that the Fund is restricted to:

- investing in securities, including those issued by RP Holdings;
- temporarily holding cash in interest-bearing accounts, short-term government debt
  or investment grade corporate debt for the purposes of paying the expenses of the
  Fund, paying amounts payable by the Fund in connection with the redemption of
  any Units or other securities of the Fund, and making distributions to unitholders;
- issuing Units and other securities, including securities convertible into or exchangeable or exercisable for Units as contemplated in the Declaration of Trust;
- issuing debt securities or otherwise borrowing and pledging the assets of the Fund as security;
- guaranteeing the obligations of RP Holdings or any subsidiary, and pledging the
  assets of the Fund, including securities issued by RP Holdings or any subsidiary,
  as security for that guarantee, and subordinating its rights under the Holdings
  Notes to other indebtedness;
- disposing of the assets of the Fund;
- issuing rights and Units under any unitholder rights plan adopted by the Fund;
- repurchasing securities issued by the Fund;
- satisfying the obligations, liabilities and indebtedness of the Fund; and
- undertaking all other activities or taking such actions in the ordinary course, including investing in securities, as are approved by the trustees from time to time;

provided that the Fund will not undertake any activity, take any action, fail to take any action or make any investment which would result in the Fund not being considered a "mutual fund trust" for purposes of the Tax Act or result in the Units being treated as foreign property for purposes of the Tax Act.

#### Intercorporate Relationships

The following chart sets out the principal subsidiaries and affiliates of the Fund and their jurisdictions of incorporation:



(1) The security holders consist of direct or indirect holdings by certain officers and employee of Richards Packaging.

#### Term of the Fund

The Fund has been established for a term ending 21 years after the date of death of the last surviving issue of Her Majesty, Queen Elizabeth II, alive on February 26, 2004. On a date selected by the trustees which is not more than two years prior to the expiry of the term of the Fund, the trustees are obligated to commence to wind up the affairs of the Fund so that it will terminate on the expiration of the term. In addition, at any time prior to the expiry of the term of the Fund, the unitholders may by special resolution require the trustees to commence to wind up the affairs of the Fund.

The Declaration of Trust provides that, upon being required to commence to wind up the affairs of the Fund, the trustees will give notice to the unitholders, which notice will designate the time or times at which unitholders may surrender their Units for cancellation and the date at which the register of Units will be closed. After the date the register is closed, the trustees will proceed to wind

up the affairs of the Fund as soon as may be reasonably practicable and for that purpose will, subject to any direction to the contrary in respect of a termination authorized by a resolution of the unitholders, sell and convert into money the common shares of RP Holdings and Holdings Notes and all other assets comprising the Fund assets in one transaction or in a series of transactions at public or private sales and do all other acts appropriate to liquidate the Fund. After paying, retiring, discharging or making provision for the payment, retirement or discharge of all known liabilities and obligations of the Fund and providing for indemnity against any other outstanding liabilities and obligations, the trustees will distribute the remaining part of the proceeds of the sale of the common shares of RP Holdings and Holdings Notes and other assets together with any cash forming part of the assets of the Fund among the unitholders in accordance with their pro rata interests. If the trustees are unable to sell all or any of the common shares of RP Holdings and Holdings Notes or other assets which comprise part of the Fund assets by the date set for termination, the trustees may distribute the remaining common shares of RP Holdings and Holdings Notes or other assets *in specie* directly to the unitholders in accordance with their pro rata interests subject to obtaining all required regulatory approvals.

# **General Development of the Business**

The Fund was established to acquire and to hold indirectly all of the outstanding securities of Richards Packaging Inc. Richards Packaging is a full service rigid packaging distributor.

On April 7, 2004, the Fund completed an initial public offering (the "Offering") of 8,569,913 units ("Units") at a price of \$10.00 per unit for aggregate gross proceeds of \$85.7 million. The Fund used the proceeds of the Offering to facilitate the acquisition of all Richards Packaging Inc. common shares and an indenture note (the "Acquisition").

Immediately prior to the closing of the Offering and the Acquisition, Richards Packaging Inc. entered into a new credit facility encompassing a revolving credit facility of \$5.0 million, an acquisition credit facility of U.S.\$5.3 million and a term loan of U.S.\$18.2 million. The full amount of the term loans and U.S.\$3.0 of the acquisition facility have been drawn down. The term loan was drawn down to repay outstanding credit facilities and certain other liabilities existing on Acquisition. The revolving credit facility is available to fund general business purposes but has not been drawn down at December 31, 2004. During the first quarter of 2005, \$3.2 million of the revolving credit facility was drawn to fund contractual obligations. As collateral for the credit facility, the Company has provided a first charge over all its assets.

# Acquisitions

On November 30, 2004, Richards Packaging or RP Holdings acquired all the issued and outstanding shares of three separate Canadian packaging distribution companies for an aggregate purchase price of approximately \$8.0 million. These acquisitions include Kay Containers Ltd. and Calgary Plastics Container Supply Ltd. who were agents for Richards Packaging in Manitoba and Calgary respectively, and M.A. Foss Distributors Ltd. who provides secure packaging to the prescription drug industry. These acquisitions were financed by a draw down of U.S.\$3.0 million of the credit facility, an issue of 69,500 shares at \$10.00 per share exchangeable into 69,500 units of the Fund and cash on hand. It is estimated that the annualized impact on Richards Packaging will be to increase revenue by \$13.0 million, earnings before interest and taxes by \$1.5 million and distributable cash by \$1.2 million.

# **Description of the Business**

#### General

Over the last 90 years, Richards Packaging has developed into a full-service packaging distributor targeting small- and medium-sized North American consumer product businesses. The Company serves a wide customer base that is comprised of over 6,000 regional food, wine and spirits, cosmetic, specialty chemical, pharmaceutical and other companies.

Each year, Richards Packaging sells more than 5,000 different types of packaging containers and related components sourced from more than 600 suppliers and its own manufacturing facilities. The Company provides its customers with a wide range of packaging solutions to help those customers differentiate their products, as well as design and development services and comprehensive logistics management.

Richards Packaging currently serves customers from 19 locations throughout North America.

#### Production and Services

Richards Packaging is one of very few major North American distributors of rigid packaging containers with dedicated in-house manufacturing capability. At its three manufacturing facilities, Richards Packaging operates over 40 blow moulding machines (including those operated by Vision) that allow it to manufacture a range of plastic containers from poly vinyl chloride to polyethylene terephthalate. In addition to offering a wider variety of products, Richards Packaging can schedule production in these facilities to meet the unique demand requirements of its customer base and, where necessary, decrease delivery times. These facilities also facilitate the Company working in a more integrated fashion with its customers to create custom moulds and manufacture the products.

In addition to offering its customers a wide range of rigid packaging containers and related components, Richards Packaging offers a variety of complementary services. These services include comprehensive packaging design and development services, sourcing capabilities, and logistics management.

Richards Packaging can assist its customers with every aspect of the packaging sourcing process. The Company's sales representatives and support staff have extensive product knowledge and experience within the rigid packaging industry. This experience and knowledge is applied to assist customers in making their purchasing decisions. In addition, the Company's sales representatives, in conjunction with the Company's manufacturing personnel, have a full range of packaging design and development capabilities and expertise to offer to Richards Packaging's customers. The packaging design and development process focuses on customer needs, such as product-packaging compatibility, dispensing requirements, ergonomics, child resistance, product promotion and brand image.

Richards Packaging assists customers with their logistics needs by maintaining an appropriate supply of inventory. Richards Packaging operates warehouse locations that are located near its customers to provide safety stocking programs and deliveries on an as-needed basis.

# Competitive Positions

The packaging distribution industry is highly fragmented with many small family-owned distributors in North America. These distributors generally have access to most of the same supplier sources and customer accounts and offer services similar to those offered by the Company. As a result, the

Company competes with hundreds of distributors in the rigid packaging container and related component market (excluding international products, prescription ware and proprietary-mould products). The Company generally competes with these distributors for customers on a local or regional basis, as distributors are generally capable of servicing a customer base within a radius of approximately 500 kilometers from a given branch location. The Company also competes with many manufacturers who ship their products directly to customers. However, Richards Packaging has differentiated itself from its larger competitors by focusing on small- to medium-sized customers.

Due to the strength of Richards Packaging's relationships with the suppliers of its international products and the proprietary moulds that it uses to create its prescription ware products, in these markets, the Company competes against a smaller number of distributors and manufacturers that have similar relationships or moulds.

## Components

Through its extensive International supplier network, Richards Packaging is able to source a variety of packaging and related products, including plastic and glass packaging, and a variety of closures. This diversity of products enables the Company to service virtually all of its customers' varying needs.

The principal raw materials used in the Company's manufacturing facilities are various types and grades of resin. The Company purchases the material from a variety of suppliers and is therefore not dependent on any one supplier for its raw material requirements. The price of resin fluctuates in response to changes in worldwide supply and demand.

# Intangible Properties – Customer Relationships

The Company enhances existing customer relationships by delivering value-added services and maintaining clear standards of performance throughout the organization. In addition, many of the products manufactured for the Company's customers use proprietary moulds developed and owned by the Company, which limits the ability of competitors to obtain the same or similar product elsewhere with which to compete. Due to these factors, over the years, the Company has been able to develop a relationship with its' customers and retain its customer base.

# Environmental, Health and Safety

The Company's operations are subject to a broad range of federal, provincial, state and local laws and regulations governing environmental and workers' health and safety matters associated with the handling, use, discharge and disposal of hazardous materials and pollutants. The Company believes that the conduct of its operations is in material compliance with current applicable environmental and workers' health and safety laws and regulations. Maintaining such compliance in the conduct of its operations has not had, and is not expected to have, a material adverse effect on the Company's financial condition or operating results.

## **Employees**

As at December 31, 2004, the Company had 407 employees, including 68 employees who were employed by Vision.

## Foreign Operations

The Company currently operates in Canada and the United States. Approximately 40 percent of sales and 38 percent of costs and expenses are by Richards Packaging U.S. The Company's sales, margins and net earnings are sensitive to changes in the Unites States economy and the rate of exchange between the Canadian and U.S. dollars. The Company is able to provide a significant natural hedge against foreign exchange fluctuations by largely offsetting U.S. dollar denominated sales with U.S. dollar denominated expenditures. Significant changes in the rate of exchange between the U.S. and Canadian dollars from one period to another can affect sales and net earnings recorded in the Company's reporting currency.

#### Risk Factors

Risks Related to the Business

#### Customer Relationships

The majority of the Company's customers are small- and medium-sized retailers and manufacturers of food, wine and spirits and pharmaceutical products. The Company aggregates orders of smaller customers which enables it to be treated as a large account by packaging manufacturers. The Company typically does not enter into long-term price or supply contracts with customers. As a result, the Company's most successful customers, whose sales grow rapidly year over year, may "graduate" from sourcing through distributors to sourcing directly from packaging manufacturers. Furthermore, there is a risk that the Company will not continue to receive the level of prices and order volumes from its customers in the future. A loss of many customers or a substantial decrease in order volumes from many customers, whether through plant closings, change in markets for products, switching of suppliers (including customers purchasing directly from manufacturers) or other factors, could have an adverse impact on the Company's financial performance.

## Relationships with Suppliers

Management believes that competitive dynamics in the Company's supplier markets will continue to permit the Company to leverage its purchasing power. There is a risk that a change in such competitive dynamics could have a significant adverse impact on the Company's financial performance. Moreover, the Company does not typically enter into long-term contracts with suppliers. While the Company has maintained relationships with many of its suppliers over a long-term period, the Company cannot be certain of the benefits or barriers to entry that these relationships have provided and will continue to provide in the future or that such relationships will continue. Further, the Company sources approximately 78% of its product directly from packaging manufacturers.

#### Financial Stability of Customers

Despite the diversity of the Company's customer base, a significant number of customers are small-to medium-sized businesses that may be or may become undercapitalized, go bankrupt or close retail outlets or factories causing the Company to lose the account. Accordingly, the loss of accounts and the credit risk in accounts receivable and future sales could have an adverse impact on the Company's financial performance.

#### Lack of Written Customer and Supplier Agreements

Historically, Richards Packaging has not entered into written agreements with its customers or its suppliers. As a result, customers or suppliers may, without notice or penalty, terminate their relationship with Richards Packaging at any time. In addition, even if customers or suppliers should decide to continue their relationship with Richards Packaging, there can be no guarantee that customers will purchase or suppliers will supply the same amount of product as in the past, or that purchase or supply, as the case may be, will be on similar terms. Any loss of a significant customer or a significant supplier or a loss of a number of smaller customers or smaller suppliers, or a change in the terms of the relationship with a significant customer or a significant supplier, could have a material adverse effect on Richards Packaging's business, results of operations and financial condition.

## Competition

Some of the Company's competitors have economic resources greater than those of the Company and are well established as suppliers to the markets that the Company serves. Accordingly, those competitors may be better able to withstand volatility within industries and throughout the economy as a whole, while retaining significantly greater operating and financial flexibility than the Company. Although the Company competes in a number of areas, including reliability, responsiveness, expertise, convenience, scope of operations and price, there can be no assurance that competition in one of these areas will not have an adverse impact on the Company's financial performance.

The large number and small size of most customers served by distributors make a portion of the Company's customer base unattractive to packaging manufacturers (which tend to have relatively small sales forces). Nonetheless, packaging manufacturers compete with distributors with regard to customers, and in particular, the risks of competition from packaging manufacturers with respect to any specific customer increase with the volume sold by distributors to such customer. If the Company's customers were to purchase directly from the packaging manufacturers, the Company's financial performance could be significantly adversely impacted.

#### Inventory Management

Richards Packaging does not have return policies with its suppliers and as such Richards Packaging can experience a risk of obsolescence in its inventory. Accordingly, there is a potential risk that inventory may become obsolete prior to Richards Packaging being able to sell such supplies to its customers. Richards Packaging carefully manages its inventory of supplies so as to minimize any chance of obsolescence; however, to the extent that obsolescence occurs and Richards Packaging is unable to return obsolete supplies to the manufacturers of such supplies, this may have an adverse effect on Richards Packaging's business, financial condition, liquidity and results of operations.

#### Trade Risks

A significant portion of Richards Packaging products are manufactured in Asia, and, in particular, China. Trade with foreign countries may be subject to risk factors such as regulatory factors, the economic stability of the foreign country and the structure of its government, labour factors and supply factors.

#### Risks of Acquisitions and the Failure to Integrate Acquired Businesses

Richards Packaging's business strategy contemplates acquisitions of other distributors of rigid packaging that are economically and strategically justified. However, there can be no assurance that Richards Packaging will be able to identify attractive acquisition candidates in the future, or that it will succeed in: (1) acquiring additional target companies at attractive prices; (2) financing such acquisitions; or (3) effectively managing the integration of acquired businesses, including the leveraging of corporate overhead and the introduction of Richards Packaging's business model. If the expected synergies from those transactions do not materialize or Richards Packaging fails to successfully integrate any new businesses into its existing businesses, Richards Packaging's financial performance could be significantly adversely impacted. In addition, to the extent that businesses acquired by Richards Packaging or their prior owners failed to comply with or otherwise violated applicable laws, Richards Packaging, as a successor owner, may be financially responsible for these violations. The discovery of any material liabilities could have a significant adverse effect on Richards Packaging's financial performance.

The Company may be required to raise additional capital in the future if it decides to make additional acquisitions. The availability of future borrowings and access to capital markets for financing depends on prevailing market conditions and the acceptability of financing terms offered to the Company. There can be no assurance that future borrowings or equity financing will be available to the Company, or available on acceptable terms, in an amount sufficient to fund the Company's needs.

In addition, there may be liabilities that the Company failed or was unable to discover in its due diligence prior to the consummation of the acquisition. In particular, to the extent that prior owners of businesses failed to comply with or otherwise violated applicable laws, the Company, as a successor owner, may be financially responsible for these violations. The discovery of any material liabilities could have a material adverse effect on the Company's business, financial condition or future prospects.

## Raw Material Price Volatility

Various raw materials are used in the products manufactured by the Company, and such raw materials may be subject to economic or seasonal cyclicality and wide price variation. In particular, the primary raw materials used in the Company's plastic packaging products are various types and grades of resins. These resins, which are manufactured from petrochemicals, are sourced and traded throughout the world and are subject to extensive pricing volatility. Consistent with past and current practices within the industry, the Company manages its exposure to raw material price volatility by passing through to customers, most, if not all, of the price volatility. While the Company's exposure to such pricing is lessened by its role as a distributor, there can be no assurance that the industry dynamics will allow the Company to continue to reduce its exposure by passing through raw material price increases to its customers.

#### Reliance on Key Personnel

The Company's operations are dependent on the abilities, experience and efforts of its senior management and key sales and support personnel. While the Company has entered into employment agreements and/or confidentiality and non-compete agreements with some of its key employees, should any of its key employees be unable or unwilling to continue his or her employment with the Company, the financial performance of the Company could be significantly adversely impacted. The loss of a key salesperson to a competitor may result in the loss of that salesperson's customers by the Company.

#### Exchange Rate Fluctuations

A substantial portion of the Company's revenues and expenses, principally related to its U.S. operations, will be denominated in U.S. dollars. However, the Fund's distributions to unitholders will be denominated in Canadian dollars. As a result, the Company will be exposed to currency exchange rate risk. For the purposes of financial reporting by the Fund, any change in the value of the Canadian dollar against the U.S. dollar during a given financial reporting period would result in a foreign exchange loss or gain on the translation of any U.S. cash and cash equivalents. Consequently, the Fund's reported earnings could fluctuate materially as a result of foreign exchange translation losses or gains under Canadian generally accepted accounting principles. There can be no assurance that changes in the currency exchange rate will not have a material adverse effect on the Fund or on its ability to maintain a consistent level of distributions in Canadian dollars.

#### Interest Rates

The Company's proposed credit facility is subject to floating interest rates and, therefore, is subject to fluctuations in interest rates. As the Company's business grows, this exposure is expected to increase. Interest rate fluctuations are beyond the Company's control and there can be no assurance that interest rate fluctuations will not have a significant adverse effect on the Company's financial performance.

#### Uninsured and Underinsured Losses

The Company maintains insurance policies with insurers in amounts and with coverages and deductibles that the Company believes are reasonable and prudent. The Company maintains comprehensive property, casualty and liability insurance with coverages and amounts that it believes are sufficient to repair or replace any assets physically damaged or destroyed, resultant business interruption losses or extra expenses sustained, and to cover claims with respect to bodily injury or property damage arising out of assets or operations. However, not all risks are covered by insurance, and no assurance can be given that insurance will be consistently available or will be consistently available on an economically feasible basis or that the amounts of insurance will at all times be sufficient to cover each and every loss or claim that may occur involving the assets or operations of the Company.

#### Environment, Health and Safety Requirements and Related Considerations

The Company's operations are subject to a broad range of federal, provincial, state and local laws and regulations as well as permits and other approvals relating to the protection of the environment and workers' health and safety governing, among other things, air emissions, water discharges, non-hazardous and hazardous waste (including waste water), the storage, handling, transportation and distribution of dangerous goods and hazardous materials such as chemicals, remediation of releases and workers' health and safety in the United States and Canada (the "Environment, Health and Safety Requirements"). As a result of the Company's operations, it may be involved from time to time in administrative and judicial proceedings and inquiries relating to Environment, Health and Safety Requirements. Future proceedings or inquiries could have a material adverse effect on the Company's business, financial condition and results of operations.

Changes to existing Environment, Health and Safety Requirements and to the enforcement thereof or the adoption of new Environment, Health and Safety Requirements in the future might, individually or in the aggregate, have a material adverse effect on the Company's financial condition

or operating results. As well, laws such as the *Waste Diversion Act, 2002* may impose costs on manufacturers and importers with respect to the collection of disposed packaging materials, the costs of which could be material to the Company. In addition, the discovery of unknown environmental or workers' health and safety issues at facilities owned, operated or used by the Company, including the responsibility to remediate hazardous substances whether or not the contamination was caused by the Company, could require expenditures which might materially affect the Company's business, financial condition and results of operations.

## Operating Hazards

The Company's revenues are dependent on the continued operation of its facilities. The operation of facilities involves some risks, including the failure or substandard performance of equipment, natural disasters, suspension of operations and new governmental statutes, regulations, guidelines and policies. The operations of the Company are also subject to various hazards incidental to the production, use, handling, processing, storage and transportation of certain hazardous materials, including industrial chemicals. These hazards can cause fatal personal injury, severe damage to and destruction of property and equipment and environmental damage. There can be no assurance that as a result of past or future operations, there will not be claims of injury by employees or members of the public due to exposure, or alleged exposure, to these materials. Furthermore, the Company also has exposure to future claims with respect to workplace exposure, workers' compensation and other matters, arising from events both prior to and after the acquisition. There can be no assurance as to the actual amount of these liabilities or the timing of them. The occurrence of material operational problems, including but not limited to the above events, may have a material adverse effect on the Company's business, financial condition and results of operations.

## Product Liability

Difficulties in product design, performance and reliability could result in lost revenue, delays in customer acceptance of the Company's products and lawsuits and would be detrimental to the Company's market reputation. The Company's products and the products incorporated from third parties are not error free. Undetected errors or performance problems may be discovered in the future. The Company may not be able to successfully complete the development of planned or future products in a timely manner or to adequately address product defects, which could harm the Company's business and prospects. In addition, product defects may expose the Company to product liability claims, for which it may not have sufficient product liability insurance. A successful suit against the Company could harm its business and financial condition.

## Risk of Future Legal Proceedings

The Company is threatened from time to time with, or is named as a defendant in, various legal proceedings, including lawsuits based upon product liability, personal injury, breach of contract and lost profits or other consequential damages claims, in the ordinary course of conducting its business. A significant judgment against the Company, or the imposition of a significant fine or penalty, as a result of a finding that the Company has failed to comply with laws or regulations could have a significant adverse impact on the Company's financial performance.

#### Risks Related to the Structure of the Fund

#### Dependence on the Company

The Fund is an unincorporated, open-ended limited purpose trust which will be entirely dependent on the operations and assets of the Company through the indirect ownership interests. Cash distributions to unitholders will be dependent on the ability of RP Holdings to pay the interest obligations under the Holdings Notes and dividends or other distributions on its common shares which in turn is dependent on the ability of Richards Packaging to pay interest obligations under its notes and Richards Packaging U.S. to pay the interest obligations under the 12% unsecured subordinated notes ("U.S. Notes"). Although the Fund intends to distribute the interest and dividend income received by the Fund less expenses and amounts, if any, paid by the Fund in connection with the redemption of Units, there can be no assurance regarding the amounts of income to be generated by the Company and amounts paid to the Fund. The actual amount distributed in respect of the Units will depend upon numerous factors, including profitability, fluctuations in working capital, capital expenditures and compliance with restrictive covenants under the credit facility.

#### Income Tax Matters

#### Canada

There can be no assurance that Canadian federal income tax laws and administrative policies respecting the treatment of mutual fund trusts will not be changed in a manner which adversely affects the unitholders. If the Fund ceases to qualify as a "mutual fund trust" under the Tax Act, the income tax considerations would be materially and adversely different. There can also be no assurance that taxation authorities will accept other tax positions adopted by the Fund, including its determination of the amounts of federal and provincial income and capital taxes and interest expense, which could adversely affect the amount of distributable cash.

Income fund structures generally involve significant amounts of inter-company or similar debt, generating substantial interest expense which serves to reduce earnings and therefore income tax payable. There can be no assurance that taxation authorities will not seek to challenge the amount of interest expense deducted. If such a challenge were to succeed against one or more of the subsidiaries of the Fund, it could materially adversely affect the amount of distributable cash available. The Fund believes that the interest expense inherent in the structure of the Fund is supportable and reasonable in light of the terms of the Holdings Notes and notes of Richards Packaging.

Further, interest on the Holdings Notes accrues at the Fund level for Canadian federal income tax purposes whether or not actually paid. The Declaration of Trust provides that an amount equal to the taxable income of the Fund will be distributed each year to unitholders in order to reduce the Fund's taxable income to zero. Where interest payments on the Holdings Notes are due but not paid in whole or in part, the Declaration of Trust provides that additional Units must be distributed to unitholders in lieu of cash distributions. Unitholders will generally be required to include an amount equal to the fair market value of those Units in their income in circumstances when they do not directly receive a cash distribution.

There can be no assurance that the Units will continue to be qualified investments for Plans or that the Units will continue not to be foreign property under the Tax Act. The Tax Act imposes penalties for the acquisition or holding of non-qualified or ineligible investments and on excess holdings of

foreign property. In particular, if the Fund ceases to be a "mutual fund trust", the Units may become foreign property.

#### **United States**

There can be no assurance that U.S. federal income tax laws and the Internal Revenue Service ("IRS") administrative policies respecting the U.S. tax consequences described herein will not be changed in a manner that adversely affects unitholders.

Richards Packaging U.S. will claim interest deductions with respect to the U.S. Notes in computing its income for U.S. federal income tax purposes. There is a risk that the IRS could successfully challenge the position of Richards Packaging U.S. that the U.S. Notes should be treated as debt rather than equity for U.S. federal income tax purposes, in which case the otherwise deductible interest on the U.S. Notes would be treated as non-deductible distributions. The Fund has received advice from its United States tax counsel that interest payments on the U.S. Notes should be deductible for U.S. federal income tax purposes. While there can be no assurance that the IRS will not take a contrary position, the Fund believes its position should prevail in such circumstances. A successful challenge of this position would increase the U.S. federal income tax liability of Richards Packaging U.S., which could affect the ability of Richards Packaging U.S. to make interest and principal payments on the U.S. Notes and would reduce the amount of the distributions which Richards Packaging would otherwise receive from Richards Packaging U.S. and thereby have an adverse effect on the cash flow of the Fund available for distribution to unitholders.

There is a risk that the IRS may challenge the interest rate on the U.S. Notes as being in excess of an arm's length rate. The Fund has received advice from an independent financial advisor that the interest rate on the U.S. Notes is commercially reasonable in the circumstances. However, such advice is not binding on the IRS. If the IRS were successful in challenging the interest rate, Richards Packaging U.S. would not be able to fully deduct interest paid on the U.S. Notes, which could increase the U.S. federal income tax liability of Richards Packaging U.S.

The earnings stripping rules under the United States Internal Revenue Code of 1986, as amended (the "Code") section 163(j) may limit the ability of Richards Packaging U.S. to deduct all or a portion of the interest paid on the U.S. Notes. Generally, under these rules, the ability of Richards Packaging U.S. to deduct interest paid on the U.S. Notes will be limited to the extent that its net interest expense (the interest paid by Richards Packaging U.S. on all debt, including the U.S. Notes, less its interest income) exceeds 50% of its adjusted taxable income (generally, U.S. federal taxable income before net interest expense, depreciation, amortization and taxes). In addition, there can be no assurance that future changes to U.S. federal income tax provisions will not otherwise restrict or eliminate the ability of Richards Packaging U.S. to claim a deduction for U.S. federal income tax purposes for interest paid on the U.S. Notes. An additional restriction on or elimination of the ability of Richards Packaging U.S., to claim deductions for interest payments on the U.S. Notes could increase the U.S. federal income tax liability of Richards Packaging U.S., which would reduce the amount of the distributions which Richards Packaging would otherwise receive and thereby have an adverse effect on the cash flow of the Fund available for distribution to unitholders.

The U.S. transfer pricing rules may limit the ability of Richards Packaging U.S. to deduct the full amount of non-recurring management fees to be paid by Richards Packaging U.S. to Richards Packaging. The IRS may disallow a deduction for that portion of the non-recurring management fees that exceeds an arm's length fee normally charged for such services. While there can be no assurance that the IRS will not take a contrary position, the Fund believes its position should prevail in such circumstances. A limitation on the ability of Richards Packaging U.S. to claim deductions for the full amount of non-recurring management fees paid to Richards Packaging could increase the

U.S. federal income tax liability of Richards Packaging U.S., which could reduce the amount of distributions which Richards Packaging would otherwise receive and thereby could have an adverse effect on the cash flow of the Fund available for distribution to unitholders.

## Leverage and Restrictive Covenants

The ability of RP Holdings, Richards Packaging and Richards Packaging U.S. to make distributions, pay dividends or make other payments or advances will be subject to applicable laws and contractual restrictions contained in the instruments governing any indebtedness of those entities. The degree to which the Company is leveraged could have important consequences to the holders of the Units, including: (1) the fact that the Company's ability to obtain additional financing for working capital, capital expenditures or acquisitions in the future may be limited; (2) a significant portion of the Company's cash flow from operations may be dedicated to the payment of the principal of and interest on its indebtedness, thereby reducing funds available for future operations; (3) certain of the Company's borrowings will be at variable rates of interest, which exposes the Company to the risk of increased interest rates; and (4) the Company may be more vulnerable to economic downturns and be limited in its ability to withstand competitive pressures. These factors may increase the sensitivity of distributable cash to interest rate variations.

#### Nature of Units

Securities like the Units are hybrids in that they share certain attributes common to both equity securities and debt instruments. The Units do not represent a direct investment in the Company's business and should not be viewed by investors as shares in RP Holdings or Richards Packaging. As holders of Units, unitholders will not have the statutory rights normally associated with ownership of shares of a corporation including, for example, the right to bring "oppression" or "derivative" actions. The Units represent a fractional interest in the Fund. The Fund's primary assets will be common shares of RP Holdings and the Holdings Notes. The price per Unit is a function of anticipated distributable cash of the Fund, which may change.

The Units are not "deposits" within the meaning of the *Canada Deposit Insurance Corporations Act* (Canada) and are not insured under the provisions of that act or any other legislation. Furthermore, the Fund is not a trust company and, accordingly, is not registered under any trust and loan company legislation as it does not carry on or intend to carry on the business of a trust company.

# Unitholder Liability

The Declaration of Trust provides that no unitholder will be subject to any liability whatsoever to any person in connection with a holding of Units. However, there remains a risk, which is considered by the Fund to be remote in the circumstances, that a unitholder could be held personally liable despite such statement in the Declaration of Trust, for the obligations of the Fund to the extent that claims are not satisfied out of the assets of the Fund. It is intended that the affairs of the Fund will be conducted to seek to minimize that risk wherever possible.

#### Restrictions on Potential Growth

The payout by the Company of substantially all of its operating cash flow will make additional capital and operating expenditures dependent on increased cash flow or additional financing in the future. Lack of those funds could limit the future growth of the Company and its cash flow.

#### Distributions/Dividends

For the period ended December 31, 2004

Distributions are declared monthly to unitholders of record on the last business day of each month and paid the 15<sup>th</sup> of the following month. Dividends paid to the exchangeable shareholders are not subordinated to distributions to unitholders and are declared on the same basis. Unitholders and holders of exchangeable shares are entitled to receive monthly distributions and dividends if and when declared by the Board of Trustees or the Board of Directors, respectively.

Distributions and dividends declared for the period April 7, 2004 to April 30, 2004 were \$642,000 or \$0.0626 per unit and \$28,000 or \$0.0624 per share respectively. The monthly distributions for the months of May 2004 through December 2004 remained constant at \$876,000 or \$0.0854 per unit. The monthly dividends for the months of May 2004 through October 2004 remained constant at \$39,000 or \$0.0854 per share. For November and December 2004, the monthly dividend was \$45,000 or \$0.0854 per share due to additional shares issued in a business acquisition.

In November 2004, an announcement was made to increase the monthly distributions to \$0.0935 per unit effective for the month of January 2005. The monthly dividends will also be \$0.0935 per share effective for the month of January 2005.

# Policy

The Fund intends to make distributions of its available cash to unitholders to the maximum extent possible. The amount of cash distributed monthly per Unit to the unitholders is equal to a pro rata share of all amounts received by the Fund for and in respect of the distribution period, including interest and principal repayments on the Holdings Notes and dividends or other distributions received by the Fund on or in respect of the common shares of RP Holdings owned by the Fund, less:

- administrative expenses and other obligations of the Fund, including interest expense of the Fund;
- amounts which may be paid by the Fund in connection with any cash redemptions of Units; and
- issuances of Units or securities, including debt securities, of the Fund and any associated expenses.

Under the terms of the Holdings Notes, interest is accrued at 13.95% per annum and is to be paid monthly within 15 days following the end of each month. The Fund may make additional distributions in excess of the monthly distributions during the year, as the trustees may determine.

Monthly distributions are to be paid to unitholders of record on the last business day of each month and will be paid within 15 days following each month end.

Any income of the Fund which is applied to any cash redemptions of Units or is otherwise unavailable for cash distribution will, to the extent necessary to ensure that the Fund does not have a net income tax liability, be distributed to unitholders in the form of additional Units. Those additional Units are expected to be issued under or pursuant to applicable exemptions under applicable securities laws, discretionary exemptions granted by applicable securities regulatory authorities or a prospectus or similar filing.

#### Distribution Policy

The board of directors of RP Holdings has adopted a policy to distribute all of its available cash, subject to applicable law, by way of monthly dividends on its common shares and exchangeable shares or other distributions on its securities, after

- satisfaction of its debt service obligations, if any;
- satisfaction of its interest (including interest accrued or payable on the Holdings Notes) and other expense obligations (including tax liabilities);
- making any principal repayments in respect of the Holdings Notes considered advisable by its board of directors, with the consent of the Fund and the holders of the notes by extraordinary resolution;
- retaining such reasonable working capital as may be considered appropriate; and
- satisfaction of its obligations under its Long Term Incentive Program.

## **Description of Capital Structure**

The Fund is an open-ended, limited purpose trust established under the laws of the Province of Ontario pursuant to a declaration of trust dated February 26, 2004 as amended and restated April 7, 2004 (the "Declaration of Trust"). Reference is made to the Declaration of Trust (available at <a href="https://www.sedar.com">www.sedar.com</a>) for a complete description of the Units and the full text of its provisions.

## Units

An unlimited number of Units may be issued under the Declaration of Trust. Each Unit is transferable and represents an equal undivided beneficial interest in any distributions from the Fund whether of net income, net realized capital gains or other amounts, and in the net assets of the Fund in the event of termination or winding-up of the Fund. All Units are of the same class with equal rights and privileges. The Units are not subject to future calls or assessments, and entitle the holder to one vote for each Unit held at all meetings of unitholders. In determining the unitholders who are entitled to receive notice of and to vote or act at any meeting of unitholders, the trustees may fix a date not more than 60 days and not less than 21 days prior to the date of the meeting as a record date. Except as set out under "Redemption Right" below, the Units have no conversion, retraction, redemption or pre-emptive rights.

#### Special Voting Units

The Declaration of Trust allowed for the creation of special voting units ("Special Voting Units") which enable the Fund to provide voting rights to holders of exchangeable shares of RP Holdings

and, in the future, to holders of other exchangeable securities that may be issued by subsidiaries of the Fund in connection with other transactions.

An unlimited number of Special Voting Units can be created and issued pursuant to the Declaration of Trust. Holders of Special Voting Units are not entitled to any distributions of any nature whatsoever from the Fund but are entitled to such number of votes at meetings of unitholders as may be prescribed by the trustees authorizing the issuance of any Special Voting Units. Except for the right to be counted towards a quorum, to requisition and to vote at, and receive materials for, meetings of the unitholders, the Special Voting Units shall not confer upon the holders thereof any other rights.

The Fund has issued one Special Voting Unit to each holder of exchangeable shares of RP Holdings for each exchangeable share of RP Holdings outstanding. Each Special Voting Unit will be cancelled upon the exchange of an exchangeable share.

#### Issuance of Units

The Declaration of Trust provides that the Units or rights to acquire Units may be issued at those times, to those persons, for that consideration and on the terms and conditions the trustees determine. Units may be issued in satisfaction of any non-cash distribution of the Fund to unitholders on a pro rata basis. The Declaration of Trust also provides that, unless the trustees determine otherwise, immediately after any pro rata distribution of Units to all unitholders in satisfaction of any non-cash distribution, the number of outstanding Units may be consolidated so that each unitholder will hold after the consolidation the same number of Units as the unitholder held before the non-cash distribution. In this case, each certificate (if any) representing a number of Units prior to the non-cash distribution is deemed to represent the same number of Units after the non-cash distribution and the consolidation.

## Redemption Right

Units are redeemable at any time on demand by the unitholders. As the Units will be issued in book entry form, a unitholder who wishes to exercise the redemption right will be required to obtain a redemption notice form from the unitholder's investment dealer who will be required to deliver the completed redemption notice form to the Fund at its head office and to CDS. Upon receipt of the redemption notice by the Fund, all rights to and under the Units tendered for redemption will be surrendered and the holder will be entitled to receive a price per Unit (the "Redemption Price") equal to the lesser of:

- 90% of the "market price" of the Units on the principal market on which the Units are quoted for trading during the 10 consecutive trading day period ending on the trading day immediately prior to the date on which the Units were surrendered for redemption (the "Redemption Date"); and
- 100% of the "closing market price" on the principal market on which the Units are quoted for trading on the Redemption Date.

For the purposes of this calculation, "market price" will be an amount equal to the weighted average of the closing price during the applicable trading period of the Units for each of the trading days on which there was a closing price; provided that if the applicable exchange or market does not provide a closing price, but only provides the highest and lowest prices of the Units traded on a particular day, the "market price" will be an amount equal to the weighted average of the highest and lowest prices for each of the trading days on which there was a trade; and provided further that if there was trading on the applicable exchange or market for fewer than five of the 10 trading days, the "market

price" will be the weighted average of the following prices established for each of the 10 trading days: the average of the last bid and last asking prices of the Units for each day there was no trading; the closing price of the Units for each day that there was trading if the exchange or market provides a closing price; and the weighted average of the highest and lowest prices of the Units for each day that there was trading if the exchange or market provides only the highest and lowest prices of Units traded on a particular day. The "closing market price" will be an amount equal to the closing price of the Units if there was a trade on that day and the exchange or market provides a closing price; an amount equal to the weighted average of the highest and lowest prices of the Units if there was trading and the exchange or other market provides only the highest and lowest prices of Units traded on a particular day; or the weighted average of the last bid and last asking prices of the Units if there was no trading on that day.

The total Redemption Price payable by the Fund in respect of all Units surrendered for redemption during any calendar month will be satisfied by way of a cash payment no later than the last day of the month following the month in which the Units were tendered for redemption, provided that the entitlement of unitholders to receive cash upon the redemption of their Units is subject to the limitations that:

- the total amount payable by the Fund in respect of those Units and all other Units tendered for redemption in the same calendar month will not exceed \$50,000, provided that the trustees may, in their sole discretion, waive this limitation in respect of all Units tendered for redemption in any calendar month;
- at the time the Units are tendered for redemption, the outstanding Units shall be listed for trading on a stock exchange or quoted on another exchange or market which the trustees consider, in their sole discretion, provides representative fair market value prices for the Units; and
- the normal trading of Units is not suspended or halted on any stock exchange on which the Units are listed (or, if not listed on a stock exchange, on any market on which the Units are quoted for trading) on the Redemption Date or for more than five trading days during the 10 day trading period ending on the trading day immediately prior to the Redemption Date.

If a unitholder is not entitled to receive cash upon the redemption of Units as a result of the foregoing limitations, then each Unit tendered for redemption will, subject to any applicable regulatory approvals, be redeemed, in part by cash (to the maximum extent permitted) and in part by way of a distribution *in specie* of a pro rata number of securities of RP Holdings held by the Fund. No fractional securities or notes in principal amounts of less than \$100 will be distributed and, where the number of securities of RP Holdings to be received by a unitholder includes a fraction or a multiple less than \$100, that number will be rounded to the next lowest whole number or integral multiple of \$100. The Fund will be entitled to all interest paid on the notes and the distributions paid on the securities on or before the date of the distribution *in specie*. Where the Fund makes a distribution *in specie* of a pro rata number of securities of RP Holdings on the redemption of Units of a unitholder, the Fund currently intends to designate to that unitholder any income or capital gain realized by the Fund as a result of the distribution of those securities to the unitholder.

It is anticipated that the redemption right described above will not be the primary mechanism for unitholders to dispose of their Units. Securities of RP Holdings which may be distributed *in specie* to unitholders in connection with a redemption will not be listed on any stock exchange and no market is expected to develop in those securities, and they may be subject to resale restrictions under applicable securities laws. Securities so distributed may not be qualified investments for Plans, depending upon the circumstances at the time.

#### Take-over Bids

The Declaration of Trust contains provisions to the effect that if a take-over bid is made for the Units and not less than 90% of the Units on a fully-diluted basis (other than Units held at the date of the take-over bid by or on behalf of the offeror or associates or affiliates of the offeror) are taken up and paid for by the offeror, the offeror will be entitled to acquire the Units held by unitholders who did not accept the take-over bid on the terms offered by the offeror.

Exercise of Certain Voting Rights Attached to Securities of RP Holdings, Richards Packaging and Richards Packaging U.S.

The common shares and exchangeable shares of RP Holdings and the Holdings Notes held or controlled form time to time by the Fund may be voted by the trustees, provided that, if the unitholders pass a resolution appointing or removing nominees of the Fund to serve as directors of RP Holdings, the common shares and exchangeable shares of RP Holdings held or controlled by the Fund will be voted to cause the election or removal of those nominees.

The Declaration of Trust provides that the Fund will not vote the common shares or exchangeable shares of RP Holdings or the Holdings Notes nor permit the common shares of Richards Packaging held by RP Holdings to be voted, to authorize, among other things:

- any sale, lease or other disposition of, or any interest in, all or substantially all of the assets of RP Holdings, Richards Packaging or Richards Packaging U.S. or any other direct or indirect subsidiary of the Fund except in conjunction with an internal reorganization or pledges in connection with permitted guarantees;
- any amalgamation, arrangement or other merger of RP Holdings, Richards Packaging or Richards Packaging U.S. with any other entity, except in conjunction with an internal reorganization;
- any material amendment to the indenture governing the Holdings Notes, other than
  in contemplation of a further issuance of notes to the Fund that are identical in all
  material respects to the Holdings Notes issued in conjunction with the Offering;
- the winding-up or dissolution of RP Holdings, Richards Packaging or Richards Packaging U.S. prior to the end of the term of the Fund, except in conjunction with an internal reorganization; or
- any material amendment to the constating documents of RP Holdings, Richards Packaging or Richards Packaging U.S. to change the authorized capital of those entities or to effect any other change in a manner which may be prejudicial to the Fund or the unitholders.

without the authorization of the unitholders by special resolution.

## Exchange Agreement

In accordance with the Exchange Agreement, the Fund issued Special Voting Units to the holders of the exchangeable shares of RP Holdings. The Special Voting Units carry such number of votes in the aggregate, exercisable at any meeting at which unitholders are entitled to vote, equal to the number of exchangeable shares of RP Holdings outstanding on the record date established for a

meeting. With respect to any written consent sought from the unitholders, each vote attached to the Special Voting Units is exercisable on the same basis as set out above.

The Fund will send to the holders of the exchangeable shares notice of each meeting at which the unitholders are entitled to vote, together with the related meeting materials and a statement as to the manner in which the holders of the exchangeable shares may exercise the votes attaching to the Special Voting Units, at the same time as the Fund sends such notice and materials to the unitholders.

All rights of a holder of exchangeable shares to exercise votes attached to Special Voting Units will cease upon the exchange of all such holder's exchangeable shares for Units. With the exception of administrative changes for the purpose of adding covenants for the protection of the holders of the exchangeable shares, making necessary amendments or curing ambiguities or clerical errors (in each case provided that the trustees are of the opinion that those amendments are not prejudicial to the interests of the holders of the exchangeable shares), the Exchange Agreement may not be amended without the approval of the holders of the exchangeable shares.

The Exchange Agreement also provides that, in the event that RP Holdings receives a notice of retraction from, or issues a notice of redemption to, a holder of exchangeable shares and the Fund is not exercising its overriding right to purchase the exchangeable shares, the Fund will issue to RP Holdings one Unit for each exchangeable share to be redeemed, subject to adjustment, and RP Holdings will pay for that Unit by issuing common shares and/or Holding Notes to the Fund. A copy of the Exchange Agreement is available at www.sedar.com.

## **Constraints**

# Limitation of Non-resident Ownership

At no time may non-residents be the beneficial owners of a majority of the Units. If the Trustees become aware that the beneficial owners of a majority of the Units then outstanding are, or may be, non-residents or that such a situation is imminent, the transfer agent or registrar shall make a public announcement of that fact and shall not accept a subscription for Units from or issue or register a transfer of Units to a person unless the person provides a declaration in form and content satisfactory to the Trustees that the person is not a non-resident.

If the trustees determine that a majority of the Units are held by non-residents, the Trustees may send a notice to non-resident holders of Units requiring them to sell their Units or a portion of their Units within a specified period of not less than 60 days.

#### Market for Securities

The Fund's units are listed for trading on the Toronto Stock Exchange (TSX) under the symbol "RPI.UN".

Month in 2004	Low Price	High Price	Total Monthly
		_	Volume Traded
April	9.65	10.25	2,862,404
May	9.51	10.05	361,547
June	9.85	10.25	296,574
July	10.05	10.31	216,719
August	10.20	11.00	479,826
September	10.00	10.70	338,902
October	9.18	10.05	858,913
November	9.50	10.14	235,827
December	10.15	11.10	469,068

RP Holdings has 524,685 exchangeable shares outstanding. The exchangeable shares are not listed or traded in the marketplace. 455,185 exchangeable shares were issued to certain officers of Richards Packaging or their respective family members for \$10.00 per share or total consideration of \$4,551,850 as part of the consideration paid on the Fund's indirect purchase of all the outstanding shares of Richards Packaging Inc. In addition, 69,500 exchangeable shares were issued for \$10.00 per share or total consideration of \$695,000 on November 30, 2004 as part of the consideration paid for the acquisition of all the outstanding shares of Calgary Plastics Container Supply Ltd.

#### **Escrowed Securities**

10,000 exchangeable shares or 2% of the total outstanding exchangeable shares are held in escrow. These exchangeable shares were issued relating to an acquisition and will be released from escrow when certain obligations of the seller are settled. The shares are held in escrow by Lang Michener LLP.

# Trustees, Directors and Officers

#### Name, Address, Occupation and Security Holding

The names, province and country of residence of each of the Trustee, directors and executive officers of the Fund and Richards Packaging, their positions held with the Fund and/or Richards Packaging, the date on which each became a Trustee of the Fund and a director of Richards Packaging and the principal occupations of each Trustee, director or executive officer of the Fund and/or Richards Packaging during the past five years are shown below:

Name and Province of	Position with Richards	Principal Occupation
Residence	Packaging Inc.	
Gerry Glynn (3)	Chief Executive Officer	Chief Executive Officer of
Ontario, Canada	Director since November 2002	Richards Packaging Inc.
	Trustee since April 7, 2004	
David Prupas	President and Chief Operating	President and Chief Operating
British Columbia, Canada	Officer	Officer of Richards Packaging
·		Inc.
Howard Sandys	Vice-President	Vice President of Richards
Ontario, Canada		Packaging Inc.
Rocco Liscio (4)	Chief Financial Officer	Chief Financial Officer of
Ontario, Canada		Richards Packaging Inc.
Joe Teufel	Vice President, Operations	Vice President of Richards
Ontario, Canada		Packaging Inc.
William Ferguson (1),(2),(5)	Director	President and CEO of
Ontario, Canada	Director and Trustee since	Oldecon Enterprises Inc.
	April 7, 2004	
Wayne McLeod (1),(2),(6)	Chair, Audit Committee	Corporate Director
Ontario, Canada	Director and Trustee since	·
	April 7, 2004	
Derek Ridout (2),(7)	Director	Corporate Director
Ontario, Canada	Director and Trustee since	
	April 7, 2004	
Donald Wright (1),(2),(8)	Chairman	Corporate Director
Ontario, Canada	Director and Trustee since	
	April 7, 2004	

- 1 Member of the Audit Committee
- 2 Member of the Compensation and Corporate Governance Committee
- 3 Gerry Glynn has been Chief Executive Officer of Richards Packaging Inc. since November 2002. Prior to that, Mr. Glynn was Chief Financial Officer of Data Business Forms Ltd. from 1994 to 2000.
- 4 Rocco Liscio has been Chief Financial Officer of Richards Packaging Inc. since April 2003. Prior to that, Mr. Liscio was Chief Financial Officer of Royal LePage Commercial Inc. from 2000 to 2002 and Vice President of Finance for Royal LePage Limited from 1998 to 2000.
- 5 William Ferguson has been President and Chief Executive Officer of Oldecon Enterprises Inc. since 2000. Prior to that, Mr. Ferguson was President and Chief Executive Officer of Tritech Precision Inc. from 1998 to 2000.
- 6 Wayne McLeod is a member of the Board of Morguard Investments Inc. and Turbo Genset Inc. Mr. McLeod retired in 1999 with CCL Industries Inc., where he served as President, Chief Executive Officer and Chairman of the Board, among other positions.
- 7 Derek Ridout has been Chairman of the Board of Minacs Worldwide Inc. since May 2003. Prior to that, Mr. Ridout was Chief Executive Officer for Perigee Investment Counsel Inc. from 2001 to 2003 and President and Chief Executive Officer Silcorp Limited from 1992 to 1999.
- 8 Donald Wright has worked independently since 2002 and holds Director positions on various boards of directors. Prior to that, Mr. Wright was Deputy Chairman of TD Bank Financial Group from 2001 to 2002 and Chairman and Chief Executive Officer of TD Securities Inc. from 1998 to 2002.

As of March 28, 2005, the Trustees and the directors and officers beneficially owned or controlled 1,776,214 units or approximately 17% of the total units issued and outstanding. In addition, certain officers owned or controlled 455,185 exchangeable shares or approximately 87% of the total exchangeable shares issued and outstanding.

All Trustees of the Fund and directors of Richards Packaging hold office until the next annual meeting of unitholders or until their successors are elected or appointed.

#### Conflicts of Interest

To the knowledge of the directors and officers of Richards Packaging Inc., no material conflicts of interest exist between Richards Packaging and its subsidiaries and any director or officer of Richards Packaging.

## Cease Trade Orders, Bankruptcies, Penalties or Sanctions

No directors or officer of the Company has been a part to corporate cease trade orders or bankruptcies, penalties or sanctions or personal bankruptcies.

# Legal Proceedings

There currently are no outstanding material legal proceedings to which the Fund or any of its subsidiaries is party or of which any of the Company's properties is the subject matter, nor is the Fund aware of any such material threatened or contemplated proceedings.

Richards Packaging is threatened from time to time with, or named as a defendant in, various legal proceedings in the ordinary course of conducting its business. No such current litigation is expected to have a material adverse effect on the financial position of the Company.

# Interests of Management and Others in Material Transactions

On April 7, 2004, the Fund completed an initial public offering of 8,569,913 Units as a price of \$10.00 per Unit for aggregate gross proceeds of \$85.7 million. The Fund used the proceeds of the offering to facilitate the acquisition of all of Richard Packaging Inc. from its shareholders, including Mr. Glynn, a trustee and Chief Executive Officer and Mr.Liscio, the Chief Financial Officer. Mr. Glynn is also a significant unitholder of the Fund. For a description of this acquisition, see note 1 of the Consolidated Financial Statements for the year ended December 31, 2004.

Messrs. Prupas and Sandys who are officers of the Company also have equity interests in the companies who are landlords under leases relating to the properties located at: (1) Vancouver (Langley), British Columbia (this lease has a base rent of \$18,432 per month and expires on October 31, 2005, with one 3-year renewal option); (2) 3115 Lenworth Drive, Mississauga, Ontario (this lease has a base rent of \$12,500 per month and expires on October 31, 2005, with one 3-year renewal option); and (3) Toronto (Rexdale), Ontario (this lease has a base rent of \$15,131 per month and expires on October 31, 2005, with one 3-year renewal option).

In all of these cases, management believes that the terms of the leases are no more onerous, and the pricing is no greater, than that which would be in place under comparable commercial arrangements with third parties.

#### Promoter

As Richards Packaging Inc. took the initiative in organizing the business and affairs of the Fund in 2004, it was considered to be a promoter of the Fund at the time of the Offering in 2004, within the meaning of applicable securities legislation. As a result of the transaction referred to under "General Development of the Business", Richards Packaging Inc. is now wholly owned by the Fund.

# **Transfer Agent and Registrar**

The transfer agent and registrar for the units is CIBC Mellon Trust Company at its principal office in Toronto, Ontario.

## **Material Contracts**

The following are the only material contracts, other than contracts entered into in the ordinary course of business, which have been entered into by the Fund, or any of its subsidiaries or their predecessors since January 1, 2002 and that are still in effect:

#### Declaration of Trust

On February 26, 2004, the Fund was established pursuant to a declaration of trust which was amended and restated on April 7, 2004.

## Exchange Agreement

On April 7, 2004, the Fund entered into an exchange agreement with certain officers and their respective family members relating to the issuance of certain special voting units to the holders of the exchangeable shares of RP Holdings.

## Long-term Incentive Program

Key senior management of Richards Packaging and its affiliates are eligible to participate in the Company's long-term incentive plan ('LTIP"). The purpose of the LTIP is to provide eligible participants with compensation opportunities that will encourage ownership of units, enhance Richards Packaging's ability to attract, retain and motivate key personnel and reward key senior management for significant performance and associated per unit cash flow growth of the Fund.

The LTIP may not be amended or terminated for a period of three years from April 7, 2004, except for amendments made with the consent of the affected participants, technical or administrative amendments or in certain other circumstances.

## Note Indentures

On April 7, 2004, the Fund and its subsidiaries entered into a series of note indentures relating to the intercompany notes between the entities. The note indentures provide details of the terms and conditions such as maturity dates and interest rate.

## Acquisition Agreement

The Fund, RP Holdings, Richards Packaging, Richards Packaging U.S. and previous security holders of Richards Packaging Inc. entered into an acquisition agreement dated March 22, 2004. The acquisition agreement contains details of the acquisition of Richards Packaging Inc. by RP Holdings from the previous security holders. The agreement also includes a description of representations, warranties, indemnities and related limitations. The time limitations surviving the representations and warranties are also detailed in the acquisition agreement.

#### Credit Facilities

On April 7, 2004, the Company entered into a new credit facility encompassing a revolving credit facility of \$5 million, an acquisition credit facility of U.S.\$5.25 million and a term loan of U.S.\$18.2 million. As collateral for the revolving credit facility and the term loans, the Company has provided a first charge over all its assets.

See also "Long Term Debt in the Consolidated Financial Statements" in the Annual Report.

# **Interests of Experts**

Ernst & Young LLP, of Toronto, Canada, are the Auditors of the Fund and Richards Packaging. The Auditors provided the Auditors' Report to the Unitholders of Richards Packaging Income Fund for the period ended December 31, 2004. Ernst & Young LLP have no registered or beneficial interests, direct or indirect, in any securities or other property of the Fund or any of its associates or affiliates.

## **Audit Committee Information**

Audit Committee Terms of Reference

The Audit Committee Terms of Reference is attached as Schedule "A" to this Annual Information Form.

Composition of the Audit Committee

In fiscal 2004, William Ferguson, Wayne McLeod and Donald Wright were members of the Audit Committee for the full fiscal period. All members are independent.

## Relevant Education and Experience

Each member of the Audit Committee is financially literate, in that they have the ability to read and understand financial statements. Collectively, the Audit Committee has the education and experience to fulfill the responsibilities outlined in the Audit Committee Terms of Reference. The education and current and past experience of each Audit Committee member that is relevant to the performance of his responsibilities as an Audit Committee member is summarized below:

Name and professional designation	Experience
Wayne McLeod, FCA, MBA	Member of the Board of Morguard Investments
Chairman	Inc. and Turbo Genset Inc.
	Former President, Chief Executive Officer and
	Chairman of the Board of CCL Industries Inc.
William Ferguson, CA	President and Chief Executive Officer of
	Oldecon Enterprises Inc.
	President and Chief Executive Officer of
	Tritech Precision Inc.
	Executive Vice President and Chief Operating
	Officer of Noranda Metal Industries Inc.
Donald Wright	Director positions on various board of directors
	Deputy Chairman of TD Bank Financial Group
	Chairman and Chief Executive Officer of TD
	Securities Inc.

## Pre-approval Policies and Procedures

The Fund's Audit Committee is responsible for overseeing the work of the independent auditors and considering whether the provision of services, other than audit services, is compatible with maintaining the auditors' independence. The Fund follows the practice that all non-audit services by the external auditors be pre-approved by the Audit Committee.

#### External Auditor Service Fees

Audit Fees \$ 200,000
Audit-Related Fees - Prospectus \$1,150,000
Tax Fees none
All Other Fees \$ none
\$1,350,000

## **Additional Information**

Additional financial information is provided in the Fund's consolidated financial statements for the period ended December 31, 2004 and in Management's Discussion and Analysis contained in the 2004 Annual Report. A copy of such documents and this Annual Information Form may be obtained upon request made to Globe and Mail Annual Report Services at 1-800-965-6199 or customerservice@wilink.com.

The Fund will provide any person or company upon request:

- a) when the securities of the Fund are in the course of a distribution under a preliminary short-form prospectus:
  - i) one copy of this Annual Information Form, together with one copy of any document, or the pertinent pages of any document, incorporated by reference in this Annual Information Form:
  - ii) one copy of the financial statements of the Fund for its most recently completed financial year for which financial statements have been filed, together with the accompanying report of the auditor and one copy of the most recent interim financial statements of the Fund that has been filed, if any, for any period after the end of its most recently completed financial year;
  - iii) one copy of the Fund's Management Information Circular for its most recent Annual Meeting of Unitholders that involved the election of Trustees; and
  - iv) one copy of any other documents that are incorporated by reference into the preliminary short-form prospectus or the short-form prospectus and that are not required to be provided under (i), (ii) or (iii) above; or
- b) at any other time, one copy of the documents referred to in (a) (i), (ii) and (iii) above, provided that the Fund may require the payment of a reasonable charge if the request is made by a person or company who is not a security holder of the Fund.

# Audit Committee Information-Schedule A Audit Committee – Terms of Reference

#### **Role of the Audit Committee**

The role of the Audit Committee (the "Committee") is to assist the Board of Trustees/Board of Directors in its oversight of:

- 1) the integrity of the financial and related information of Richards Packaging Income Fund (the "Fund"),
- 2) the internal controls and procedures for financial reporting and
- 3) the processes for monitoring compliance with legal and regulatory requirements,

and to review the independence, qualifications and performance of the external auditor of the Fund. Management is responsible for establishing and maintaining those controls, procedures and processes and the Audit Committee is appointed by the Board to review and monitor the controls, procedures and processes.

# **Duties and Responsibilities**

In carrying out its role, the Audit Committee has the following duties and responsibilities:

# Financial Information and Reporting

- Review all financial statements and management discussions and analysis
  including, interim financial statements, annual audited financial statements,
  financial statements for use in prospectuses or other offering documents and
  statements required by regulatory authorities. Particular attention should be made
  to:
  - compliance with applicable accounting and auditing standards
  - any significant changes in accounting principles and practices
  - presentation and impact of significant transactions
  - material judgmental areas
- Review prior to release of all public disclosure documents containing audited and unaudited financial information extracted or derived from financial statements, including any earnings press release, annual information form and the management information circular.
- Review with management, the external auditors and if necessary with legal counsel, any litigation, claim or contingency, including income tax correspondence or assessments, that could have a material effect upon the financial position or operating results, and the manner in which these matters have been disclosed in the financial statements.

#### **Internal Controls**

- Review management's programs and policies regarding the adequacy and effectiveness of internal controls over the accounting and financial reporting systems.
- Review audit letters of the external auditors or summaries of material items in the letters and management's responses thereto.

#### **External Audit**

- Review the nomination of external auditors, and recommend external auditors to be appointed and the compensation of external auditors to the Board of Trustees. In this regard, it is noted that the external auditors are accountable to the Audit Committee as representatives of the Unitholders, but are also ultimately accountable to the Board of Trustees.
- Evaluate the audit services provided by the external auditor, pre-approve all audit fees and recommend to the Board of Trustees, if necessary, the replacement of the external auditor
- Pre-approve any non-audit services to be provided to the Fund and its subsidiaries by the external auditor and the fees for those services
- Review the nature and scope of the annual audit proposed by the external auditors and management.
- Review, at least annually, the relationships between the Fund and the external auditor in order to establish the independence of the external auditor.

# Risk Management

• Review the adequacy of internal controls to ensure that business and other risks of the Fund and its subsidiaries are adequately managed.

#### Compliance

- Review the Fund's financial reporting procedures and policies to ensure compliance with all legal and regulatory requirements and to investigate any nonadherence to those procedures and policies.
- Oversee the investigation of allegations of fraud, illegal acts and conflicts of interest.

#### Other

• Retain or appoint, at the Fund's expense, any expert or advisor that the Committee deems necessary to fully perform its duties.

# **Composition and Procedures**

#### Size

The Audit Committee will consist of a minimum of three trustees. The members of the Committee are appointed and removed by the Board of Trustees in its discretion.

#### **Oualification**

All members of the Committee must be "unrelated Trustees" under the Toronto Stock Exchange ("TSX") guidelines. All members of the Committee must be "financially literate", i.e. have the ability to read and understand a balance sheet, an income statement and a cash flow statement. At least one member of the Committee should have "accounting or related financial expertise", i.e. the ability to analyze and interpret a full set of financial statements, including the attached notes, in accordance with Canadian generally accepted accounting principles.

# Meetings

The Committee will meet at least four times a year. The Committee will hold a portion of each meeting without the presence of management.

# **Review of Financial Statements**

The Committee will review the Fund's annual audited and interim financial statements with the CEO and CFO.

#### **Review of CEO and CFO Certification Process**

In connection with the review of the annual audited financial statements and interim financial statements, the Committee will also review the process for the CEO and CFO certifications with respect to financial statements and the Fund's disclosure and internal controls, including any material deficiencies or changes in those controls.

## **Evaluation**

The Committee will conduct and present to the Board of Trustees an annual evaluation of the performance of the Committee and the adequacy of these terms of reference and recommend any proposed change to the Board of Trustees.